



Department of Asian Languages and Cultures  
University of Wisconsin-Madison

## **Application for Event Co-sponsorship**

Please submit this application at least two months prior to your event. Applications may be e-mailed to Haiyan Wei [haiyanwei@wisc.edu](mailto:haiyanwei@wisc.edu).

Official Registered Organization Name:

Contact name:

E-mail:

Phone:

Is your group a Registered Student Organization:  Yes  No

Name of Faculty Advisor:

Event Name:

Date of event:

Briefly describe your event and how it relates to Asian Languages and Cultures:

Briefly describe the target audience of your event (students, faculty, community members, etc.).

Please also indicate if this event is free, or if there is a ticket cost:

I am requesting (check all that apply):

- A letter of support
- Funding

If you are applying for funding, please complete the following:

Name and campus address of person responsible for finances for organization:

Name of bank where organization has their account, and account name:

Amount requested:

Approximate total budget for event:

How will these funds be used?

Please list other sponsors who have already committed funds for your event:

Please list any other organizations from which you have requested funding:

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**To be completed by ALC Staff**      Date received:      Date reviewed by events com:  
Decision (circle one):    accept    reject  
Amount granted:      Source of funds: